Construction & Development

COVID-19 Project Safety Checklist (v1.19.2021)

Date: _____ Project Name & Number: _____

Shift ____ of _____

Y / N

☐ ☐ 1. Has a safety site monitor been designated whose responsibilities include continuous compliance with the safety plan?

☐ ☐ 2. Have mandatory daily health screening practices been implemented and record of screening maintained?

☐ ☐ 3. Has the NYSDOH Interim Guidance for Construction Activities been affirmed online by contractors and subcontractors?

☐ ☐ 4. Are daily Toolbox Talks addressing COVID-19 safety measures with all workers before each shift?

☐ ☐ 5. Are COVID-19 Safety Posters & Exposure Protocols posted at the field office?

☐ ☐ 6. Are COVID-19 Safety Posters & Exposure Protocols posted at the work sites?

☐ ☐ 7. Does the project safety plan and safety work plans address COVID-19 issues?

☐ ☐ 8. Are safety plans conspicuously posted onsite?

9. Is recordkeeping current for COVID-19 related issues, including:

☐ ☐ 9a. Are cleaning logs maintained and up to date?

☐ ☐ 9b. Are contact logs maintained and up to date?

☐ ☐ 10. Have any workers exhibited COVID-19 symptoms?

- ☐ a. fever
- ☐ b. cough
- ☐ c. shortness of breath
- ☐ d. fatigue
- ☐ e. headache
- ☐ f. sore throat
- ☐ g. chills
- ☐ h. diarrhea
- ☐ i. loss of taste or smell
- ☐ j. muscle pain
- ☐ k. nausea or vomiting

11. If a worker exhibited COVID-19 symptoms

- ☐ a. Was their supervisor notified?
- ☐ b. Has the worker contacted the appropriate hotline?
- ☐ c. Did the worker leave the worksite?
- ☐ d. Has the local health department and NYSDOH been notified?

☐ ☐ 12. If a worker exhibited COVID-19 symptoms or tested positive for COVID-19, have local health departments and NYSDOH been notified of all workplace contacts with the worker dating back to 48 hours from symptoms or positive test result?

☐ ☐ 13. Are workers complying with 6-foot social distancing separation?

☐ ☐ 13a. If maintaining social distancing is not always possible, are appropriate PPE measures (masks, gloves, respirators w/appropriate cartridges) being adhered to?

☐ ☐ 13b. If maintaining social distancing is not always possible and conditions stipulated in question (13a) have not been met, has non-compliance been reported to the Prime Contractor AND to MTA Contract Manager? (leave blank if n/a)

☐ ☐ 14. Are crew sizes limited to the minimum required to accomplish the task?

☐ ☐ 15. Are crews segregated from each other to reduce cross-exposure?

☐ ☐ 16. Have small workspaces been assessed for feasibility to continue work?

☐ ☐ 17. Is distancing being enforced during entry, exit, breaks, lunch, and in locker rooms and crew assembly areas?

☐ ☐ 18. Are tools being shared?

☐ ☐ 18a. If yes, are tools being disinfected between uses?

☐ ☐ 19. Is appropriate PPE being enforced?

☐ ☐ 20. Are PPE supplies sufficient for the project for the next week (check boxes below if insufficient)?

- ☐ a. Gloves
- ☐ b. Eye Protection
- ☐ c. Masks
- ☐ d. Other

☐ ☐ 21. Are appropriate sanitation and personal hygiene facilities on-site (check boxes below if insufficient)?

- ☐ a. Toilet facilities
- ☐ b. Soap/hand sanitizer
- ☐ c. Eye wash
- ☐ d. Toilet paper
- ☐ e. Disinfecting wipes/spray

☐ ☐ 22. Are sanitation supplies sufficient for the project for the next week (check boxes below if insufficient)?

- ☐ a. Toilet paper
- ☐ b. Soap/hand sanitizer
- ☐ c. Eye wash
- ☐ d. Disinfecting wipes/spray

☐ ☐ 23. Are contact surfaces disinfected regularly?

a. If yes, how often? _____

Inspector Name: _____ Signature: _____